

CAPITAL IMPROVEMENT PLAN COMMITTEE (CIPC)

Minutes for February 13, 2008

Present: CIP Members: Chairman David Smith, David Weaver, Conrad Anker, Todd Mitchell, Cynde Hertzog, Mary Ellen Fitzgerald, Dawn Hayes, and Dale Beland. Staff: Grants and Projects Administrator Larry Watson, County Administrator Earl Mathers and Glenda Howze.

The meeting was called to order at 7:06 AM in the Courthouse Community Room.

Public Comment: Ms. Fitzgerald reported that she presented the by-laws and program document to the County Commissioners at the February 6th public meeting. Both were approved, however there were some minor changes requested for the program document. She requested that the revised version of the program document be placed on the CIP agenda for the 2/27 meeting.

Approval of Minutes (January 23, 2008): Ms. Fitzgerald made a motion to approve the minutes as written. Ms. Hayes seconded the motion. All voted aye. Motion carried unanimously.

Grading/Ranking of Applications: Mr. Beland questioned the process for review and coordination with the 5-year plan. Discussion took place regarding the integration of FY 08 as year one with the future 5-years laid out as well. Mr. Beland stated that everyone needs the same information in one document.

Discussion began on the requests. Applications that are not actually requesting capital monies were eliminated from the discussion pool. 2009-2: On hold pending the completion of the storage survey/assessment.

Mr. Beland stated that if our job is to do something constructive, we need to document what we are doing. The program binder needs to be concise and complete. Mr. Mathers gave a brief update on where the Detention Center planning is in the process. The County has a process underway and has a contract in place to continue moving forward on a new Detention facility. Bozeman Police and the Sheriff are part of the Detention Center discussions. The Commissioners are also trying to determine how to deal more efficiently with roads, parks, utility infrastructure, etc. He also noted that he is facilitating a process that will involve the Planning Board with the CIPC as well as the Health Board, etc. to get at least a preliminary handle on utility infrastructure needs. We don't want redundancy, but there are a lot of things going on all at the same time right now.

Mr. Beland stated that these efforts are important. The Planning Board is making recommendations on this such as SB 201, roads, parks, etc. that may have an impact on the CIP. Mr. Weaver stated that at a recent CJCC meeting, Commissioner White reported a plan of action on the Detention Center. The CIP was out of the loop on that list. He asked what the Commission role for the CIP is in this process. Ms. Howze reminded the group of the comments made by Commissioner Skinner at the last CIPC meeting whereby he asked that the CIP be involved in the master planning of the L&J site. Mr.

Smith also stated that he received a letter from the Commission to this effect. [The letter was sent to the CIPC chair but copies were not distributed to all of the members.] Mr. Beland asked about the timeframe for reviewing the applications. The budget timetable has the CIPC reporting their conclusions to the Commission on April 9th. Ms. Fitzgerald asked how the CIPC is able to rank the request for a new L&J in light of the rest of the work going on at that property such as the Detention Center. Mr. Beland made a motion to defer action on the review of the applications to the next meeting. Ms. Hayes seconded the motion. All voted aye. Motion carried unanimously. Mr. Beland made a motion that we [CIPC] meet with the Planning Director to explore the potential additional capital projects related to the implementation of the Growth Policy and when the list is drafted, put on the next [CIPC] agenda for discussion. A lengthy discussion took place regarding this motion. Ms. Howze explained that the Commission had just discussed this idea at their Monday morning office meeting and may have other ideas of how the CIP should or will be implemented along with the Growth Policy and other department work. She suggested that a clearer understanding of the position of the Commission on this topic should be obtained before moving forward with such a meeting. This motion died for a lack of a second. Mr. Beland stated that if the County Commissioners go forward with amending the subdivision regulations to include the Growth Policy, by law they will have to have a CIP in place.

Mr. Beland made note of the CIPC mission statement. Mr. Mathers stated that the coordination with other boards and Departments is complicated and crucial. Mr. Watson asked how the CIPC might be involved in his grants for infrastructure projects.

Mr. Beland agreed to meet with Glenda, Larry and Ed before the next meeting to create a document as Mr. Beland suggested that will fulfill CIPC needs regarding the five-year plan. It was also requested that Greg Sullivan, Planning Director, be invited to attend the next CIPC meeting as well as the County Commissioners. Mr. Beland made a motion to invite Mr. Sullivan to the next meeting to discuss the Growth Policy Implementation process and involvement with the CIPC. Ms. Fitzgerald seconded the motion. All voted aye. Motion carried unanimously.

Agenda for Next Meeting (February 27, 2008): Program Review; Discussion with Planning Director Greg Sullivan; Review of Applications.

Project Updates: Mr. Watson stated that all projects are moving ahead on schedule at this point. The Road and Bridge shop continues to be a bit ahead of schedule. The metal for the building arrives on Monday. The abatement work at the Courthouse Annex is complete and ready to transition into construction. 911/Fire is on schedule to have the bid process out in April. A group is presenting the plan to the Board of Park Commission tonight. Phase I of the flooring project at the L&J begins this weekend with the entryways. The roof is leaking at the L&J as well as at the Courthouse Annex.

Mr. Beland suggested that we need to celebrate our successes with these projects by getting a press release out on 911, Road and Bridge, Annex, etc.

Meeting adjourned at 8:16AM

Respectfully Submitted,

Glenda Howze, Staff

David Smith, Chair